

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Underhill Town Hall
Tuesday, November 10, 2015, 6:00 p.m.**

Selectboard: Cliff Peterson, David Rogers and Rick Heh

Town Staff: RaMona Sheppard, Nate Sullivan, Brian Bigelow

Public: Jennifer Silpe, Kyle and Katie Clark, Ray Towlen, Paul Yanos, Kevin and Kelly Perline, Ruth Miller (MMCTV).

6:00 p.m. Call to order, adjustments to agenda. No adjustments.

6:01 p.m. Public Comment Period: No public comment.

6:02 p.m. Executive Session: Chair moved that Selectboard enter Executive Session with Human Resource Director to discuss personnel issues pursuant to 1 V.S.A. §313(3). David Rogers seconded and the motion passed 3-0.

6:34 p.m. A motion to exit Executive Session was made by Cliff Peterson, seconded by Rick Heh and passed unanimously.

Cliff Peterson thanked the five residents who interviewed with the Selectboard on October 27 for the position of Assessing Clerk.

Cliff Peterson moved that the Human Resource Director be directed to make position offers to Lori Frohock as Assessing Clerk at a rate of \$17.50 per hour for a maximum of 20 hours per week and to Lisa Abair as Assessing Clerk at a rate of \$15.00 per hour for a maximum of 20 hours per week. David Rogers seconded and the motion passed 3-0. The Chair read into the record the Selectboard's reasons for each hire.

6:38 p.m. Nate Sullivan, Road Foreman: Selectboard and Road Foreman discussed proposals for winter sidewalk plowing and sanding. T. Clark Enterprises' proposal is for plowing at \$75.00 and sanding at \$150.00, per occurrence. All Seasons Property Maintenance's proposal is for plowing at \$100.00 and sanding at \$80.00, per occurrence. T. Clark was the contractor last year. Discussion ensued. David Rogers moved to accept the proposal of T. Clark Enterprises. Rick Heh seconded and the motion passed 3-0.

Nate Sullivan and the Selectboard discussed the Stevensville Road retaining wall project as approved by ANR, an upcoming Upper English Settlement Road tree removal project and the 2015 Loader purchase.

Cliff Peterson moved that the Selectboard authorize David Rogers to work with staff to effect the purchase of the 2015 Loader at \$119,900. Motion seconded by Rick Heh and passed 3-0.

6:51 p.m. Varley (WB023) Access Permit Amendment: Results of site visits by Chair and staff discussed. Cliff Peterson moved to amend the May 26, 2015 Access Permit by eliminating condition # 5 requiring a culvert and replacing it with a new condition requiring the establishment of a water bar close to Waughbrook Lane designed to shed water into the interior of the Varley property. David Rogers seconded and the motion passed 3-0.

6:58 p.m. Chittenden County Regional Planning Commission Clean Water Advisory Committee: Discussion ensued about appointment of a Town of Underhill representative to the committee. Cliff Peterson moved that Brian Bigelow be appointed. David Rogers seconded and the motion passed 3-0.

7:00 p.m. Free Range Donkeys: Donkeys owned by the Clarks left their enclosure and ended up on the property of Sandy Murphy. Murphy raised the issue with the Animal Control Officer, Town Clerk and Selectboard but did not attend the Selectboard meeting. Discussion ensued with Selectboard, Underhill Animal Control Officer Jennifer Silpe, animal owners Kyle and Katie Clark, and area residents Ray Towlen, Paul Yanos, Kevin and Kelly Perline. The need for the animals to be secure was recognized by owners and potential consequences discussed. Additional discussion followed about the aggressive nature of Murphy's dog. Animal Control Officer is aware of issue and will investigate.

7:32 p.m. Warrants and Minutes: The Selectboard reviewed and signed the current warrants.

Cliff Peterson moved to approve the minutes of the October 27, 2015 Regular Selectboard meeting. Rick Heh seconded and the motion passed 2-0-1 with David Rogers abstaining.

David Rogers moved to approve the minutes of the November 2, 2015 Special Selectboard meeting. Rick Heh seconded and the motion passed 3-0.

7:35 p.m. Adjournment: On a motion made by Cliff Peterson and seconded by David Rogers, the Selectboard voted 3-0 to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended



Clifford Peterson, Chair

11-24-2015

Date